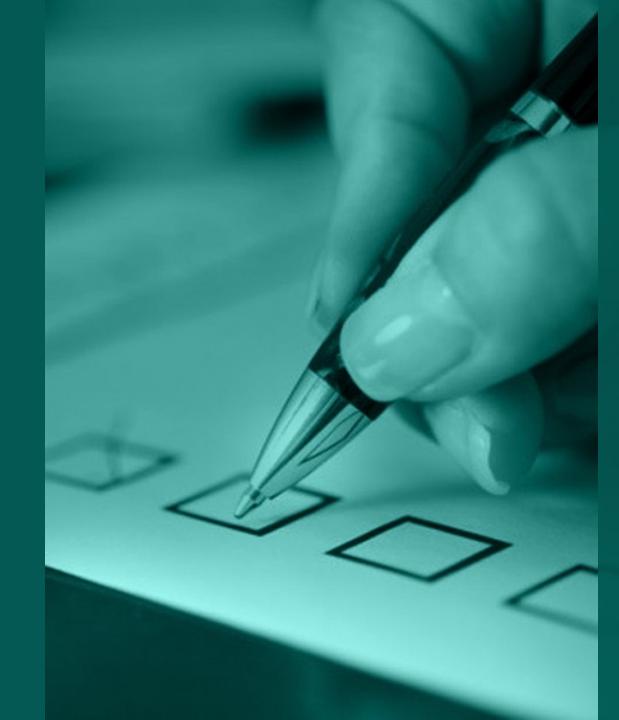


REQUIREMENTS CHECKLIST





In-House Requirements Checklist For Locally OFW

| General Requirements | Full Documentation |
|--|--|
| Payment of Reservation Fee (P15,000.00) - MRB Payment of Reservation Fee (P20,000.00) - HRB Fully Accomplished Buyer's Information Sheet (BIS) Signed Reservation Agreement Signed Checklist of Requirements Signed Computation Sheet Latest One Month Payslip / 6mos. Vouchers / 6mos. Remittance / Job Contract Photocopy of Valid Passport - with latest entry & exit date in PH (If necessary) Photocopy of Valid Passport - with latest entry & exit date in PH – spouse (if married) | ned Notice of Credit Evaluation, Computation Sheet, Schedule of Payment Signed housing loan documents for bank Copy of Certificate of Employment and Compensation Copy of valid work visa Copy of valid passport with complete pages of registry date on entry and exit in/from the Philippines; or copy of seaman's passbook Signed BIR form 1904 / Signed BIR Form 1905 (for spouse, if married) 2 pcs. 1x1 ID pictures 2 original copies of Notarized/Consularized/Apostilled Special Power of Attorney (Bank format) Post dated checks for downpayment and or processing fee |
| Credit Evaluation | |
| Bank Statements - latest six (6) months (if necessary) Copy of Birth certificate Copy of spouses Birth Certificate (if married) Copy of Marriage Certificate (if married) Fully filled-out Mortgage Redemption Insurance (MRI) Form | |



REQUIREMENTS CHECKLIST

