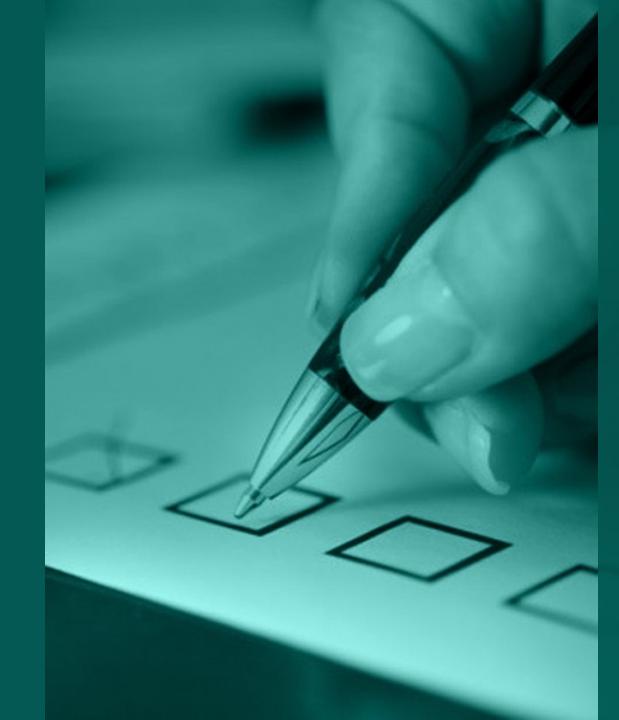


REQUIREMENTS CHECKLIST





Bank Requirements Checklist For Locally Employed

General Requirements
Payment of Reservation Fee (P15,000.00) - MRB Payment of Reservation Fee (P20,000.00) - HRB Fully Accomplished Buyer's Information Sheet (BIS) Signed Reservation Agreement Signed Checklist of Requirements Signed Computation Sheet Signed Authorization to Conduct Credit Investigation (CI) Latest One Month Payslip / 6mos. Vouchers / 6mos. Remittance Photocopy of Company ID with picture & signature
Copy of valid Gov't Issued ID with picture &
signature Copy of Spouse's Valid Gov't Issued ID with picture & signature (if married)
Credit Evaluation
Bank Statements - latest six (6) months (if necessary) Copy of Birth certificate
Copy of spouse's Birth Certificate (if married)
Copy of Marriage Certificate (if married)

Full Documentation

Signed Notice of Credit Evaluation, Computation Sheet, Schedule of Payment
Signed housing loan documents for bank
Notarized Certificate of Employment and Compensation
Copy of BIR form 2316
Signed BIR form 1904 / Signed BIR Form 1905 (for spouse, if married)
2 pcs. 1x1 ID pictures
Post dated checks for equity and or processing fee



REQUIREMENTS CHECKLIST

