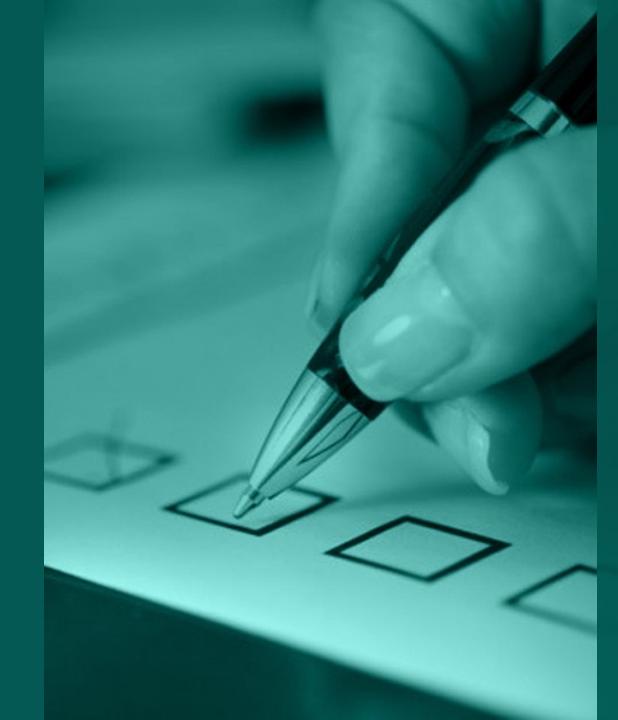


## REQUIREMENTS CHECKLIST





## In-House Requirements Checklist For Locally Employed

General Requirements	Ful
Payment of Reservation Fee (P15,000.00) - MRB Payment of Reservation Fee (P20,000.00) - HRB Fully Accomplished Buyer's Information Sheet (BIS) Signed Reservation Agreement Signed Checklist of Requirements Signed Computation Sheet Signed Authorization to Conduct Credit Investigation (CI) Latest One Month Payslip / 6mos. Vouchers / 6mos. Remittance Photocopy of Company ID with picture & signature Copy of valid Gov't Issued ID with picture & signature Copy of Spouse's Valid Gov't Issued ID with picture & signature (if married)	Sigr Sigr Not Sigr 2 po Pos
Credit Evaluation  Bank Statements - latest six (6) months (if necessary)  Copy of Birth certificate  Copy of spouses Birth Certificate (if married)  Copy of Marriage Certificate (if married)  Fully filled-out Mortgage Redemption Insurance (MRI) Form	

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Signed Notice of Credit Evaluation, Computation Sheet, Schedule of Payment
Signed housing loan documents
Notarized Certificate of Employment and Compensation
Signed BIR form 1904 / Signed BIR Form 1905 (for spouse, if married)
2 pcs. 1x1 ID pictures
Post dated checks for down payment and or processing fee



## REQUIREMENTS CHECKLIST

